

# Blue Lake Fine Arts Camp

summer camp   international exchange program   public radio

300 East Crystal Lake Road, Twin Lake, Michigan, 49457 USA  
Phone 231-894-1966 Fax 231-893-5120 www.bluelake.org

Dear Blue Lake Faculty Applicant:

Thank you for your recent inquiry on employment at Blue Lake Fine Arts Camp. In response to your request, please find enclosed:

- \* General Information for Faculty
- \* Job Descriptions
- \* Application
- \* Audition Requirements (for musical openings)
- \* Blue Lake Catalog

If you are applying for a musical position, please submit an audition cassette or compact disc along with your application and current résumé. Blue Lake will maintain your information on file, and should an opening become available, you will be contacted as soon as possible for an initial interview.

In the meantime, if you have any questions, please feel free to contact our office at (231) 894-1966.

Thank you for your interest in Blue Lake Fine Arts Camp.

Sincerely,



Heidi Stansell, Camp Director  
Blue Lake Fine Arts Camp

**Mail Materials to:**

Program Office  
Blue Lake Fine Arts Camp  
300 East Crystal Lake Road  
Twin Lake, MI 49457

# GENERAL FACULTY INFORMATION

## **Blue Lake Fine Arts Camp**

Founded in 1966, Blue Lake Fine Arts Camp is a summer community of the fine arts serving more than 5,300 elementary, junior high, and high school students each season through its varied programs. Blue Lake annually employs over 700 faculty and staff, who work together to provide a diverse and enriching learning experience for campers. Although Blue Lake is a fine arts training center, it strives to maintain a "camp" atmosphere in as many ways as possible through the environment, facilities, and camper activities.

## **Location**

Blue Lake Fine Arts Camp is situated on Little Blue Lake in West Michigan's Manistee National Forest. The campus consists of 275 rustic cabins, structures, and shelters spread throughout 1,300 acres of wilderness. Located 12 miles north of Muskegon and an hour northwest of Grand Rapids, Blue Lake is within minutes of Lake Michigan beaches and parks. Sailing, fishing, hiking, biking, golfing, canoeing, and swimming are all trademark summer activities of our area.

## **Camp Philosophy**

Blue Lake's primary goal is to motivate campers with two weeks of intensive instruction, sending them home with an incentive to pursue their art with new enthusiasm. A well balanced set of values -- maturity, citizenship, and appreciation of formal study -- is encouraged by all faculty and staff. Members of the Blue Lake faculty strive to make the campers' stay meaningful by teaching them how to become good artists and citizens. Enthusiasm is contagious at Blue Lake as campers discover, learn, experience, progress, and succeed. Because our teachers have the potential to serve as positive and motivational influences for our students during their short stay at camp, faculty are encouraged to maintain a visible presence throughout non-instructional activities. Faculty routinely attend evening performances and events.

## **A Typical Day**

Blue Lake faculty members spend approximately 4-5 hours per day teaching students in a variety of settings. Those involved in performing ensembles rehearse an average of two or three hours daily, depending on schedules and performance commitments. Non-music disciplines also have regular time for personal development. Evening commitments consist of recitals, concerts, master classes, workshops, and/or free time.

## **Faculty Ensembles & Performances**

An integral part of the Blue Lake philosophy is that faculty members not only teach, but are expected to demonstrate mastery of their craft through performance. Faculty master classes, workshops, exhibits, and demonstrations play a significant role in the campers' educational experience. Instrumental faculty may also perform regularly in chamber recitals, Festival Band, Festival Orchestra, or Faculty Jazz Ensembles as a part of Blue Lake's Summer Arts Festival.

## **Summer Arts Festival**

Blue Lake offers over 175 performances each summer to camper and public audiences. Performances regularly feature our faculty and consist of Blue Lake's Festival Orchestra, Festival Band, jazz ensembles, opera, ballet, faculty showcases, the Blodgett Recital Series, and a variety of other special events.

## **Opportunities for College Musicians**

Blue Lake offers over 180 summer jobs to college students, who have the opportunity to audition for positions in Festival Band or Orchestra, Staff Band, numerous chamber ensembles, and the staff solo competition. More advanced students (who have completed undergraduate studies in music) are eligible to apply for teaching sectionals/technique classes at our junior camp - Camp Bernstein. Those wishing to do so may also study privately with faculty members.

## **Accommodations**

Blue Lake's Faculty Village, the central housing area for faculty in residence, consists of 54 rustic cabins, a central dining facility, picnic area, laundry facilities, vending machines, pay phones, a recreation area, and an outdoor pool. Each cabin has its own camp fire ring and picnic area.

## **Camp Policies**

In an effort to provide our campers with a pleasant and nurturing environment, Blue Lake Fine Arts Camp has developed extensive regulations regarding proper and professional conduct. Faculty members, who are considered influential role models for our campers, are expected to support these Blue Lake standards and follow policies.

## **Camp Uniform**

All Blue Lakers, including faculty, staff, and campers, are required to wear the camp uniform at all times except when within Faculty Village. The required uniform shirt and fleece are available at a discounted price at Blue Lake's camp store. Employees are expected to supply the remainder of the uniform: solid navy-blue shorts, slacks, skirt, or jeans; navy-blue knee socks or white crew socks for women; white crew socks or navy blue dress socks for men; and substantial shoes (no open toe/heel).

## **Qualifications, Salary, and Work Dates**

Faculty are required to hold a minimum of a Bachelor's degree and have extensive teaching experience with junior high and/or high school students. Masters and Doctorate level degrees are preferred. All applicants are expected to demonstrate mastery of their craft as performance and/or demonstration is a significant aspect of teaching at Blue Lake. International applicants are requested to submit required work authorization with the application.

For all instrumental positions, a recorded audition is required. (See enclosed recommendations for content). For other faculty positions, samples of work must be submitted to the Department Chair. Salary for faculty is based on degree(s) held and previous experience. The minimum is \$512 per two-week session plus room and board. Those who commute to campus daily are reimbursed mileage.

Most faculty positions are two or four weeks in length and are divided between the Intermediate and High School sessions. The dates listed include faculty arrival/orientation day:

Session I	high school	June 29 - July 11
Session II	high school	July 13 - July 25
Session III	intermediate	July 27 - August 8
Session IV	intermediate	August 10 - August 22

## **Employee Health History**

All employees of Blue Lake Fine Arts Camp are required to have a health history form on file with the camp Health Director before arriving on camp. All information is required by the state of Michigan and is kept confidential.

## **Employee Background Checks**

All employees of Blue Lake Fine Arts Camp are required to complete two background checks during the employment process: a criminal records clearance, and a central registry clearance. More information will be presented during the interview.

## **Application Procedure**

1. Complete the enclosed application and return it to the Program Office.
2. Include with your application your most recent résumé.
3. Include with your application an audition compact disc, if applicable.
4. Applicants with completed files may be contacted by the Program Office for an initial telephone interview should an opening be available.

# FACULTY JOB DESCRIPTIONS

All Blue Lake faculty members serve as instructors, motivators, performers, and positive role models for campers in the instructional program. Faculty members also serve as a resource for staff members pursuing careers in the arts and education through occasional consulting, coaching, and private instruction. Faculty members are expected to maintain a regular presence at evening events and camper performances throughout each camp session. Faculty members also assist with opening day placements and completing written evaluations for parents.

**Art:** Assist with organization and implementation of the instructional program for art majors and elective students. Serve as resource for all visual art related activities in the camp and provide group instruction and guidance in a classroom setting. Art Faculty also assist with exhibit preparation and show presentation.

**Piano:** Serve as instructor and performer in the camp instructional program. Piano faculty instruct classes in theory, keyboard ensemble, electives, and private lessons. Piano faculty also perform in master classes and recitals, and may lecture on a variety of topics.

**Harp:** Assist with organization and implementation of the instructional program for harp majors and elective students. Harp faculty instruct classes in theory, harp history, ensemble performance, and private lessons. Harpists may also perform in faculty recitals and Festival Orchestra and Band as requested.

**Theater and/or Musical Theater:** Assist with organization and implementation of the instructional program for theater majors and elective students. Theater faculty instruct small classes in voice, speech, movement, improvisation, imagery, and basic Stanislavski technique while programming short dramatic scenes for final camper demonstrations.

**Dance:** Assist with the organization and implementation of the instructional program for dance majors and elective students. Dance instructors teach daily ballet classes, pointe, stretching, partnering, men's classes, jazz, and contemporary dance. Dance faculty also assist with rehearsals for final performance or demonstration.

**Voice:** Teach voice students in sectionals, technique, theory, and ear training classes. Assist with choir rehearsals and chamber music. Select voice faculty members may also perform in faculty recitals and in other venues as requested.

**Ensemble Conductors:** Band, Orchestra, Jazz, Choir. Conduct student ensembles in two full rehearsals each day, work with sectional teachers to set goals and meet needs of the ensemble. Conductors routinely attend sectional classes and guide rehearsal assistants in logistical demands of the group. All camp ensembles prepare two short performances each session, totaling approximately forty minutes of programming.

**Jazz:** Assist with organization and implementation of the instructional program for jazz majors and elective students. Jazz faculty instruct sectional and technique classes, improvisation, jazz history, and assist conductors in rehearsals as requested. Jazz faculty also perform in jazz ensembles as a part of Blue Lake's annual jazz festival.

**Winds, Strings, and Percussion:** Teach small group technique classes and larger sectional classes to junior high or high school students majoring in Blue Lake's instrumental music programs. Perform in the Festival Orchestra and Band, Park Band, chamber ensembles, faculty recitals, and master classes as requested. Act as resource for conductors of student ensembles.

## NON-FACULTY POSITIONS AVAILABLE

**Please inquire directly with the Blue Lake Personnel Department for more details on these full-summer positions, including availability, salary, and application procedure. Call (231) 894-1966.**

**Program Assistant:** Assist the Program Coordinator with demands of Blue Lake's instructional program, including faculty recruiting and orientation, camper and faculty scheduling, faculty ensemble management, and other administrative tasks.

**Production Manager:** Assist the Program Coordinator with maintaining production schedules for Blue Lake's main performance and rehearsal locations. Supervise a small staff and oversee maintenance, scheduling, equipment usage, performer needs, and security, and other concert production logistics.

**Production Assistants:** Assist the Production Manager with maintaining production schedules for Blue Lake's main performance and rehearsal locations. Assist Production Manager with maintenance, scheduling, equipment usage, performer needs, and security, and other concert production logistics on a daily basis.

**Health Lodge Staff:** Work as an assistant to the Camp Health Director in the Health Lodge. Administer basic first aid, dispense medications, and seek medical care for those who cannot be treated at camp. Minimum certification required: Red Cross Standard First Aid & CPR. Preferred certifications: RN, LPN, EMT, First Responder. Blue Lake certifies candidates.

**Cabin Counselors:** Live with and supervise 12 campers per two-week session, plan recreational and social activities, work 15 - 20 hours a week in a specific work assignment, and consistently evaluate and act on all campers' special needs, problems, and concerns. Camp counselors are role models, leaders, supervisors, problem solvers, motivators, friends, and guardians for Blue Lake campers. Instrumentalists may also have the opportunity to perform with faculty and staff ensembles as a part of their work assignment.

**Recording Technicians:** Work with Blue Lake Public Radio personnel to produce quality recordings of Blue Lake arts festival events. Prior experience in recording and audio required.

## FACULTY PERFORMANCE OPPORTUNITIES

All musical faculty candidates must submit a recorded audition in order to be considered for a teaching position. Following is a list of performing opportunities available to faculty. Placement is based on audition and positions available.

**Festival Band or Orchestra** - comprised of professional musicians, music educators, and select college age staff, these ensembles perform regularly throughout the Summer Arts Festival and rehearse on a daily basis throughout the session.

**Blue Lake Jazz Ensembles** - comprised primarily of professional jazz musicians and educators, these ensembles perform several times during Blue Lake's Summer Arts Festival and rehearse daily throughout the session.

**Faculty Chamber Ensembles** (vocal ensemble, brass quintet, string quartet, woodwind quintet, jazz combos, etc.) - comprised of faculty, these groups rehearse during free time throughout the summer and perform in faculty recitals and master classes. Ensembles may also have opportunities to perform for junior campers, throughout Blue Lake's Summer Arts Festival, and during chapel services.

### RECORDED AUDITION PREPARATION

- I. Compact Discs should accompany completed Faculty Application. *Other forms of recording are not accepted.* Please remember that applicants cannot be considered for specific positions until file is complete, including application, current résumé, and recorded audition.
- II. Label your compact disc and case with your **name** and **instrument**.
- III. Wind, String, and Percussion Applicants -- Include each of the following in your audition:
  - A. Three standard orchestral excerpts, or appropriate material for your instrument.
  - B. Solo sonata or concerto, at least ten minutes in length, demonstrating at least two contrasting styles.
  - C. In lieu of the above, you may submit a professional or recital recording, but please make sure it includes ample solo work to substitute for the requirements A and B.
- IV. Jazz, Piano, and Vocal Applicants -- Include the following in your audition:
  - A. Jazz – include jazz combo material, at least ten minutes in length, demonstrating at least two contrasting styles and improvised solos.
  - B. Piano – include appropriate solo or etude material, at least ten minutes in length, demonstrating at least two contrasting styles.
  - C. Voice – include appropriate solo material, at least ten minutes in length, demonstrating at least two contrasting styles. Please note: not all vocal teaching positions require a performing commitment. Submission of a vocal audition is optional. Call for details.

Blue Lake Fine Arts Camp is an equal opportunity employer

FACULTY APPLICATION FOR EMPLOYMENT

2010
For Office Use Only:
Dept: _____
Ack: _____
Sent: _____
Rec: _____

PERSONAL INFORMATION

Today's date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Name \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Birthdate \_\_\_\_/\_\_\_\_/\_\_\_\_ Marital Status: \_\_\_\_\_ Maiden Name: \_\_\_\_\_ # of Dependents: \_\_\_\_\_

Permanent Address: \_\_\_\_\_  
Street Apt. # City State Zip

Permanent Phone: (\_\_\_\_) \_\_\_\_\_ Best time to call: \_\_\_\_\_

Work Phone: (\_\_\_\_) \_\_\_\_\_ Best time to call: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Work and/or Personal E-Mail: \_\_\_\_\_

Present Occupation and Organization: \_\_\_\_\_

Work Address: \_\_\_\_\_  
Street City State Zip

Name of Spouse (optional): \_\_\_\_\_ Occupation of Spouse (optional): \_\_\_\_\_

Are you a U.S. Citizen?  yes  no If no, please include proof of paid employability within the United States.

Do you have any prior convictions other than minor traffic violations?  yes  no If yes, please explain:

Have you ever applied for employment at Blue Lake before?  yes  no

Have you ever worked at Blue Lake before?  yes  no If yes, please list what year(s) and in what capacity:

Have you ever attended Blue Lake as a camper?  yes  no If yes, please list what year(s) and your major:

EDUCATION (attach resume, if desired)

High School Graduate?  yes  no Name of High School attended: \_\_\_\_\_

List all college education:

Name of Institution Major Dates Attended Degree – Complete or In Progress?

Name of Institution Major Dates Attended Degree – Complete or In Progress?

Name of Institution Major Dates Attended Degree – Complete or In Progress?

Number of years of Undergraduate Study: \_\_\_\_\_ Number of years of Graduate Study: \_\_\_\_\_

**BLUE LAKE POSITION**

Please list the Blue Lake faculty position for which you are applying. Please list your area(s) of specialty.

\_\_\_\_\_

Dates available for employment: \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_

**EMPLOYMENT (attach resume, if desired)**

Position	Employer	Full or Part-time?	From-to	Phone

**REFERENCES (application *will not* be considered without three current professional references)**

Please list 3 professional references who are not relatives.

Name	Title	Phone	Email	Relationship

**FINE ARTS BACKGROUND (attach resume, if desired)**

Please list arts experience; membership in arts groups; number of years of study; special honors, awards, recognition, etc.:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please list previous experience in working with youth: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Government Agencies require periodic reports from non-profit organizations such as Blue Lake on gender, ethnicity, race, and handicapped status of applicants. This data is for analysis only and submission of this information is completely voluntary. Please check all that apply.

- Male       Female       Veteran       Disabled Veteran       Handicapped
- American Indian       African American       Caucasian       Asian       Hispanic

**SIGNATURE:** I have completed this application truthfully and to the best of my ability.

\_\_\_\_\_  
signature of applicant

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date